

C-O-N-F-I-D-E-N-T-I-A-L

(This Notice Expires 30 June 1962)

NPIC NOTICE  
No. 1-130-4

ORGANIZATION  
27 November 1961

NPIC BRIEFING ROOM

Recission: PIC Notice No. 1-110-2 dated 2 May 1960

1. Effective immediately, the responsibility for the scheduling and maintenance of the NPIC Briefing Room, Room 506, is transferred to the Photographic Analysis Staff from the Requirements Staff. The responsibilities of the Photographic Analysis Staff will include: scheduling use of the room; coordination of security requirements and attendance with Chief, Security Staff; maintenance of the room, equipment, aids; physical security of the room and intelligence materials stored therein; and assistance to the Office of the Director, NPIC, in conducting briefings.

2. Requests for the use of this room should be directed to the Secretary, Photographic Analysis Staff, [ ] who will be responsible for maintaining a log of the room schedule. Requestors should anticipate room scheduling dates as far in advance as possible. When extensive movement of furniture and briefing aids are required, requestors should provide the Photographic Analysis Staff with assistance in setting up the room.

25X1

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Executive Director, NPIC

Distribution #3

Declassification Review  
by NGA

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*Rec'd 1-130-13  
1-130-22*